

**CONFIDENTIAL**  
SECURITY INFORMATION*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: 31 October 1951

TO : Advisor for Management

FROM : Chief, Classification &amp; Wage Division

SUBJECT: Request for T/O Revision

Reference is made to the Office of Collection and Dissemination,  
Library Division, Table of Organization.

Based on a recent classification review, it is requested that  
the following changes be amended on the T/O:

Book Branch  
Catalog Section

From: Library Assistant GS-4  
To: Library Assistant GS-5

Order Section

From: Library Assistant GS-4  
To: Library Assistant GS-5

JOB NO. \_\_\_\_\_ REF NO. \_\_\_\_\_ FID NO. \_\_\_\_\_ DOC NO. <sup>26</sup> \_\_\_\_\_  
IN CLASS/ ~~UNCLASS~~ CLASS CHANGE FOR S & C SET. JUST <sup>82</sup> \_\_\_\_\_  
NEXT REV DATE <sup>1/7/54</sup> OF DATE <sup>1/7/54</sup> REVIEWED <sup>1/7/54</sup> \_\_\_\_\_  
NO. PGS. <sup>1</sup> \_\_\_\_\_ CREATION DATE \_\_\_\_\_ ORG COMP <sup>32</sup> OFI <sup>32</sup> ORG CLASS <sup>C</sup> \_\_\_\_\_  
REV CLASS <sup>C</sup> REV COORD. \_\_\_\_\_ AUTH: HR 70-3

OR JHP mgt. 10/2/51

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11-2-51

To Machine Room  
11-5-51

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